NASSSA

TOGETHER FOR QUALITY EDUCATION, QUALITY FUTURES

Northern Adelaide State Secondary Schools' Alliance:
Craigmore High School • Gawler & District College B-12 • Kaurna Plains School
Mark Oliphant College • Northern Adelaide Senior College
Parafield Gardens High School • Para Hills High School • Paralowie R-12 School
Playford International College • Salisbury East High School • Salisbury High School

NORTHERN ADELAIDE STATE SECONDARY SCHOOL ALLIANCE

PLEASE READ INSTRUCTIONS (BELOW) CAREFULLY BEFORE COMPLETING THIS APPLICATION FORM

REGIONAL VOCATIONAL EDUCATION AND TRAINING PROGRAMS

COURSE APPLICATION FORM

2020

INSTRUCTIONS

Student involvement in any of these courses, and arrangements regarding the payment of the course costs **MUST** be discussed with, and approved by your VET Leader.

Please submit this completed form to your school VET Leader.

All applications **MUST** include a (USI) Unique Student Identifier. (Please provide an email or printed copy)

Submitting this application does not guarantee you a place in your chosen course.

NASSSA
TOGETHER FOR QUALITY EDUCATION, QUALITY FUTURES

Government of South Australia
Department for Education

VET COURSE APPLICATION FORM

APPLICATION FORM 2020 NASSSA VET COURSES

NAME OF QUALIFICATION/PROGRAM I WOULD LIKE TO ENROL INTO FOR 2020

VET Course

Delivery location   Day

Unique Student Identifier (USI)   Copy of USI application   Y
  (www.usi.gov.au)   printout, attached

STUDENT DETAILS please complete all sections

School   School Number

Student Code (Student ID)   Student SACE Number

First Name   Last Name

Date Of Birth   M   F   Year level in 2020

Postal Address

Postal Address Suburb   Postcode

Home Phone   Student Mobile Phone

Student Email

Parent/Caregiver 1 Name   Parent/Caregiver 1 Email

Parent/Caregiver 1 Mobile

Parent/Caregiver 2 Name   Parent/Caregiver 2 Email

Parent/Caregiver 2 Mobile

Emergency Contact Name   Emergency Contact Phone

Medical Conditions or allergies

Health Care Plan   Y   N   **(if yes, please attach a copy)**   FLO student   Y   N

Disability   Y   N   **(if yes, please attach details)**   NEP   Y   N

Indigenous Background   Y   N   Non-English Background   Y   N

CODE OF CONDUCT

As a VET student of NASSSA school, I agree:

TRAINING/WORK PLACEMENT/SCHOOL

- To be punctual to all training/shifts. To take only the allocated time for morning, afternoon tea and lunch breaks and return to work promptly. To attend my placement for the agreed hours of work.

- If I am unable to attend a training/shift, I will inform my trainer/supervisor and my home school.

- To take responsibility for my log book and negotiate a convenient time for a meeting with my supervisor to discuss my progress.

- To ensure that I am aware of, and comply with , the Work Health and Safety Guidelines in place in the workplace when on work placement.

- To meet deadlines.

- To use my study time effectively .

- To balance my studies with work, social, sporting and family commitments.

- To arrange transport to and from my training.

GENERAL

- To abide by the host school/RTO /Host employer behaviour code and expectations, as well as home school behaviour code.

- To discuss any problems that arise with my trainer, work placement supervisor or VET Leader.

- To complete satisfaction surveys when requested during the course. To be contacted within the three years following completion of schooling with a simple destination survey around usefulness of my VET training in work or further training.

- To allow my photo/image, to be used (without directly identifying me) in reports on/ promotion of, the course.

These requirements have been developed in order to make VET programs work successfully for you.

When students do not behave appropriately, the programs can be withdrawn.
Therefore, students who do not comply with the Code of Conduct may be removed from the course & parent/caregiver may be liable for costs involved.

This Code of Conduct is to be read along with the other detail on the NASSSA Regional VET Course Enrolment Form.

INFORMATION SHARING
By signing this form as a whole, I agree that all of the details on the form can be provided to the course supervisor and/or Registered Training Organisation for use in the Course Approval, Training and Resulting process.

Should the application be approved/accepted into the course, I agree the information can be shared with the trainer, to support the learning/training environment. (whether this trainer be a teacher-trainer in a Department for Education NASSSA school or a Registered Training Organization (RTO) trainer).

I understand and accept these conditions, including the Information Sharing requirement in the box above:

Student's Signature

Student's Name

Date

Parent/ Caregiver's Signature(s)

Parent/Caregiver's Name

Date

For more information contact:

NASSSA Regional VET
WebVET Administrator

Bev Roy
Mobile: 0429 453 081
Email: bev.roy301@schools.sa.edu.au

http://nasssa.eschoolsolutions.com.au

NASSSA
Pathways Manager & WebVET Administrator

Michael Scarman
Mobile: 0488 045 325
Email: michael.scarman@sa.gov.au

www.nasssa.com.au or
http://nasssa.eschoolsolutions.com.au

Government of South Australia
Department for Education

APPLICATION FORM 2020 NASSSA VET COURSES

SCHOOL USE ONLY

I confirm that _____ has met the selection guidelines requirements.

The following criteria have been utilised to identify the suitability of this student in the chosen course(s):

[select all that apply]

- Aptitude test
- PLP Satisfactory & identifies pathway
- NAPLAN satisfactory
- Course Counselling / Career information sessions attended
- Interview
- Round table assessment
- Student review panel
- Evidence of research about pathway & course
- Expo/Taster program attendance
- Scaffolded written application
- Attendance and achievement data from Daymap

FLO student

    YES   NO

This student will be in Year 10 in 2020

    YES   NO

This is a TGSS enrolment (if yes, enrolment form is attached)

    YES   NO

A Department for Education enrolment form is attached.

    YES   NO

If this student has an NEP, a copy MUST be attached.   YES

VET Leader Name: _____   Date:

VET Leader Signature: _____

[FLO Students Only] FLO Coordinator name: _____

[FLO Students Only] FLO Coordinator signature: _____   Date:

VET LEADERS / FLO COORDINATORS

Once complete, please ensure your school Data Entry Officer enters the enrolment onto WebVET <u>PRIOR</u> to October 14th, 2019.

A copy of the fully signed form must be sent to the Host Approving Supervisor, with USI print out, to be received no later than October 31st 2019, to enable the Approval process to occur by the date required.

If Approved in 2019, any TGSS forms must be processed before the end of the 2019 school year. It is the Home school responsibility to do this.

This document must be securely stored for future reference, for the duration of the course, or the student's enrolment at the school (whichever is longer).

Enrolment entered by (Name): _____

Data Entry officer Signature: _____

On Date: _____